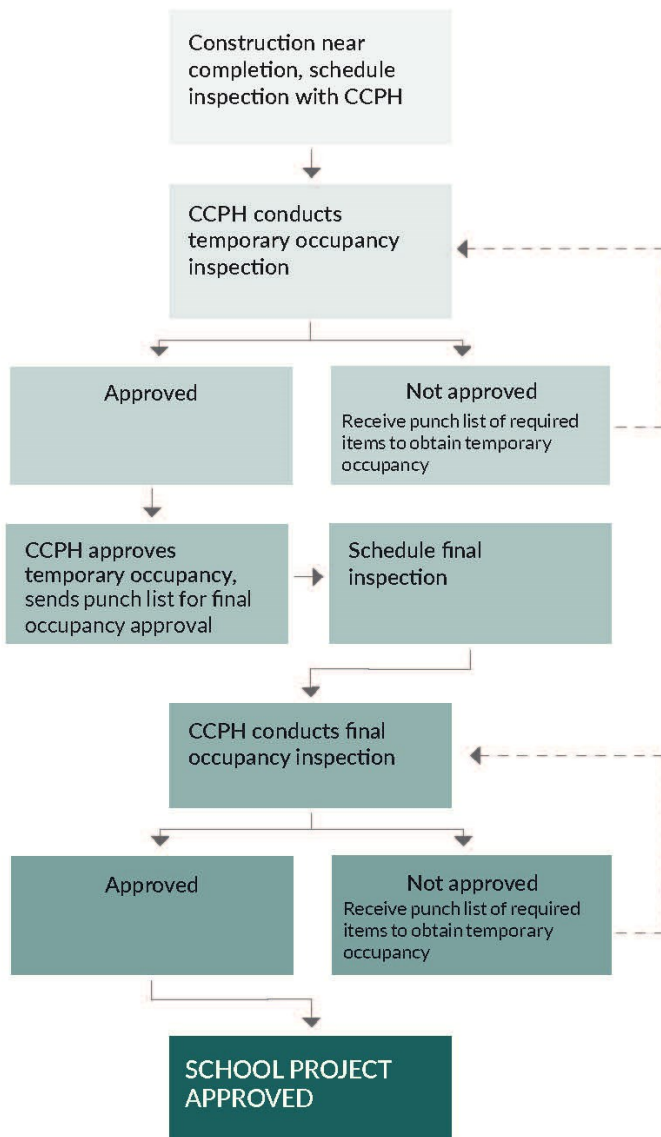


School Construction Projects

Temporary and final occupancy inspections



School Health and Safety Program

DLCntyHealthSchools@clark.wa.gov



Clark County Public Health, or CCPH, inspects all school construction projects prior to approving students to occupy the building. This inspection may occur in two phases: a temporary occupancy inspection and a final occupancy inspection.

PROCESS

CCPH recommends contacting the School Health & Safety program a minimum of 10 business days prior to the desired scheduling date. To schedule the inspection, contact program staff assigned to your project or using the school program general email.

TEMPORARY CERTIFICATE OF OCCUPANCY INSPECTION

Inspection: Through temporary certificate of occupancy inspection, CCPH ensures minimum environmental health standards are met prior to students entering the building. To pass the inspection and gain occupancy for the students, the following will be verified:

Building walkthrough: A walkthrough of the entire building will occur with an emphasis on the following:

- ☐ The school was built as approved per CCPH; no unapproved changes observed.
- ☐ There are no conditions that attract, harbor and promote insects and rodents.
- ☐ The entire facility inhabited by students and employees is able to maintain the required minimum temperatures.
- ☐ An HVAC has been installed with increased ventilation for kilns, dust collectors and areas where paints, glues and other vaporous materials are used.
- ☐ All plumbing and water fixtures installed per approved plan.
- ☐ Hand operated, self-closing faucets run a minimum of ten seconds.
- ☐ Shower water temperatures are between 100°F and 120°F.
- ☐ Water within student access is maintained below 120°F.
- ☐ Drinking fountains clear nozzle.
- ☐ Emergency shower and eyewash stations installed per approved plan.
- ☐ Deficiencies in lighting and sound will be evaluated on a case-by-case basis for inspection sign off.

Food service: Food service areas must be completed and meet all requirements outlined in WAC 246-215 prior to permitting. Food cannot be served to the students until the cafeteria is approved and the food operation permit has been obtained from CCPH.

The requirements include:

- ☐ Floors, walls, ceiling and food prep areas properly finished.
- ☐ All sinks installed with adequate water temperatures; indirect drains where required.
- ☐ All equipment installed, commercial grade and operational.
- ☐ Food storage is 6 inches above the floor.
- ☐ Food service areas are protected from the consumers (for example, sneeze guards).
- ☐ Storage for employee's personal belongings is provided.
- ☐ Doors leading to the outside are automatic self-closing with screens provided.
- ☐ Wall pipe interfaces are sealed.
- ☐ Restrooms have automatic door closures, covered waste receptacles, sinks and toilet paper dispensers.
- ☐ Mop sink and drying rack installed.

Temporary certificate of occupancy approval: Approval is determined by remediating any code compliance deficiencies and physical hazards observed. Note that deficiencies in lighting and sound will be evaluated on a case-by-case basis. Temporary certificate of occupancy may be permitted with a compliance time frame established. CCPH will work with the school project managers and school district representative to ensure compliance.

FINAL CERTIFICATE OF OCCUPANCY INSPECTION

Inspection: CCPH will confirm all requirements under the jurisdiction of the local health department are met. The final occupancy inspection will verify the following items:

Building walkthrough: A walkthrough of the entire building will occur with an emphasis on the following:

- ☐ Follow up on any items identified in the temporary occupancy inspection.
- ☐ Lighting for any student occupied rooms not verified during the temporary occupancy inspection or that had insufficient lighting will be checked.
- ☐ Sound for any student occupied rooms not verified during the temporary occupancy inspection or that had sound concerns will be checked.
- ☐ Cabinets and shelves are secured to prevent tipping.
- ☐ Storage for instructional equipment is sufficient, easily accessible, well-lighted, heated and ventilated.
- ☐ Athletic wall padding installed per approved plan.

Science labs and chemical storage including:

- ☐ Signage provided, including directional signs to the master shut-off switches and any chemical or invisible hazard notification.
- ☐ Chemical storage cabinets are secured, installed below eye level and have lips to prevent spills.

Career & technical education and fabrication lab including:

- ☐ Operator use zones are non-slip, free of obstacles, with 2-foot safety zones marked.
- ☐ Signage provided, including general operating instructions, safety reminders and directional signs to master shut-off switches.
- ☐ Unstable equipment (for example, drill presses, band saws, etc.) are secured to the floor or a table/stand to prevent tipping.
- ☐ Approved flammable storage cabinets installed per approved plan.
- ☐ If sound exceeds 65 dBA, safety ear protection is provided.

Final occupancy approval: Final approval granted when all required deficiencies identified, including those identified during the temporary certificate of occupancy inspections, have been addressed.

LIGHTING MINIMUMS

	MINIMUM FOOT CANDLES
Non-instructional areas auditoriums, hallways, lunchrooms, restrooms	10
Gyms/showers/locker rooms	20
Kitchen	50
Classrooms/lecture rooms/libraries	30
Career & technical education/labs/chemical storage/shop/art	50

SOUND MINIMUMS

	SHOULD NOT EXCEED
Classrooms	45 dBA
Industrial arts/career/technical education	65 dBA

For other formats, contact the Clark County ADA Office
Voice 564.397.2322 / **Relay** 711 or 800.833.6388
Fax 360.397.6165 / **Email** ADA@clark.wa.gov